END USER AGREEMENT AND PRIVACY POLICY - SCAN HOW APP:

End user agreement

1. General terms & conditions

This end user agreement forms the legal basis for the use of the “Scan How” application (app) and the associated administrator (admin) module, which has been developed by Scan How and Fonden Unges. When you buy and use the app, you accept that the terms and conditions that you read here apply to you.

These terms and conditions may be changed and updated at any time. We will notify you of any changes to the terms and conditions by announcing the changes here and informing you via the e-mail address you provide when you register. We recommend that you stay informed about any changes to the terms and conditions, so that you always know which ones apply. Ongoing use of the app is taken as approval of all changes. If you cannot accept these changes, or subsequent changes to them, do not use the app.

2. Rights to the app

It is not permitted to change, modify or copy the app. All rights to the app, hereunder the name “Scan How” are the property of Fonden Unges, Tibbevangen 86, Copenhagen, 3500 Værløse, Denmark, Company Registration Number: 30918576.

3. Using the app

The app must not be used for activities that violate applicable legislation. Scan How and Fonden Unges cannot accept misuse of the app, hereunder the use of text or images with a sexual or otherwise offensive content. The user responsible would be denied access to “Scan How Cloud”.

Fonden Unges is not responsible for the content or use of text, images, videos and audio produced in or recorded using the app. The person using Scan How is fully responsible for its use. It is therefore your responsibility to use the app in a way that does not violate other people’s rights, such as by forwarding information about other people’s personal circumstances without their prior permission. This means that the person who shares a document (text, images or videos) is responsible for ensuring that any people in the images, videos and audio have given their consent.

4. Registering information during use

Personal data is not automatically registered when you use the app, and you can choose to remain anonymous while you use it. If you share documents (text, images or videos) with other
users of the app, you do however accept that the person you are sharing with can see who you are. It is your responsibility that you do not provide more information than what you want to share with the recipient. That is why it is important that you do not share confidential information about yourself (such as contact details, personal identification number and similar). The person who has access to the documents you share can only forward these documents to others if you have given them permission to.

Registration in the admin module is optional. However, you cannot use all the functions and services included in the app unless you have registered with the admin module. When the app is used by an organisation, the administrator can see the information about the organisation’s individual users (such as e-mail and user type), but the administrator access through the app to personal data that the organisation does not already have access to.

The app gathers certain information automatically, hereunder, but not limited to, the type of mobile unit you use, your mobile units and unique unit ID, the IP address of your mobile unit, your mobile control system and information about how you use the app. This information will not disclose your identity.

Scan How data is stored on Google’s Firebase-system, which complies with https://www.privacyshield.gov/European-Businesses. You can contact Fonden Unges at (support@scanhow.dk) to learn more about which information is registered about you under your username.

5. Security
The security of your information is important to us. We generally comply with accepted industry standards to protect the information we keep from being destroyed, lost or lost, from unauthorised disclosure, and against unauthorised access or knowledge of it.

6. Termination of the Agreement
If you wish to cancel your account and will no longer use the app, your registered information will be deleted.

7. Cancelling the agreement
You can cancel the agreement by the 15th of the month with effect from the end of the same month, or after the 15th of the month to the end of the following month (ongoing month+1 month)

Privacy Policy   I. Data Responsibility   a. We take your data protection seriously. Depending on the way you use the app, registration of personal data may occur (see point 4). Because we also process personal data, we have adopted this Privacy Policy, which tells you how we process your data.
b. Contact Information  Fonden Unges is responsible for all data and we ensure that your personal data is processed in accordance with legislation. Fonden Unges, Tibbevangen 86, Copenhagen, 3500 Værløse, Denmark, Company Registration No. 30918576, www.scanhow.com. Contact: support@scanhow.dk or call +45 25 75 13 03.

c. We ensure fair and transparent data processing.  When we ask you to make your personal data available to us, we tell you which data we process about you and to what purpose. You will be notified of this at the time your personal data is collected.

II. Processing of personal data  d. We use this type of data about you  We use data about you to improve our service and to ensure quality in our products and services and in our contact with you. The data we use tends to be the data described in point 4 above. On its own, each piece of data does not disclose your identity, but together it could lead back to you. There is also a chance that you disclose your identity on the app yourself.

e. We register and store your personal data for specific purposes

We register and store your data in connection with specific purposes or other legal commercial purposes. We do this so that we can allow you to access material that you have uploaded to the app (and to share this material with other users), to allow us to send newsletters to users and subscribers (e.g. about new features in the app, changes to the End User License Agreement, and similar) and so that we can monitor user behaviour to assess how we can develop and improve the app.

f. We process only relevant personal data.  We only process data about you that is relevant and appropriate in relation to the purpose defined above. The purpose defines which type of data about you that is relevant to us. The same applies to the scope of personal data we use. For example, we do not use more data than what we need for a specific purpose.

g. We only process necessary personal data

We only collect, process and store personal data that we need to meet our set objectives. Legislation can also determine which type of data is necessary to collect and store for our business operation. The type and scope of the personal data we process may also be necessary for us to fulfil a contract or other legal obligations.

h. We check and update your personal data.  We check that the personal data we process about you is not incorrect or misleading. We also ensure we update your personal data regularly. As our service is dependent on your data being correct and updated, we ask you to inform us about any relevant changes to your data. You can use the contact details above to inform us about your changes.

i. We delete your personal data when it is no longer necessary

We delete your personal data when it is no longer necessary for the purpose that we collected, processed and stored your data for initially.
j. We will obtain your consent before processing your personal data. By accepting the end user agreement (see above), you consent to us processing your personal data (as described in point 4 above). You can always withdraw your consent by cancelling your subscription for the app. Use the contact information above if you would like further information.

k. We do not forward your personal data without your consent We forward your personal data to business partners for data processing. We do not use your personal data for marketing, but only to send newsletters about e.g. new features in the app, changes to the end user agreement and similar. We do not obtain your consent if we are legally required to disclose your personal data, for example as part of a report to an authority.

III. Security I. We protect your personal data and have internal rules on information security. We have adopted internal rules for information security, which contain instructions and actions that protect your personal data from being destroyed, lost or modified, against unauthorised disclosure, and against unauthorised access or knowledge of it.

IV. Using cookies
m. Cookies, Purpose and Relevance If we use cookies, you will be informed about their use and about the purpose of collecting data via cookies.

n. We obtain your consent Before we put cookies on your equipment, we will ask for your consent. However, necessary cookies to ensure the functionality and settings can be used without your consent. You can get more information on our website about our use of cookies and how to delete or reject them. If you want to withdraw your consent, see the guidelines under our cookie policy.

V. Your Rights
o. a. You are entitled to access your personal data
You always have the right to be informed about which data we process about you, where it comes from and what we use it for. You can also find out how long we store your personal data for and who receives data about you if we forward data in Denmark and abroad. Upon your request, we can tell you about the data we process about you. However, access may be limited with respect for other people’s privacy protection, business and intellectual property rights. You can exercise your rights by contacting us. You will find our contact information at the top of this agreement.

P. a. You are entitled to have inaccurate personal data corrected or deleted.
If you believe that the personal data we process about you is incorrect, you have the right to have it corrected. You need to contact us and tell us what the inaccuracy is and what we need to do to correct it. In some cases we will be required to delete your personal data. For example, this applies if you withdraw your consent. If you believe that your data is no longer necessary for the purpose that we originally collected it for, you can request to have it deleted. You can also contact us if you believe that your personal data is being used in violation of the law or other legal requirements.
When you contact us with a request to correct or delete your personal data, we will check whether the terms have been met and will then make the changes or deletions as quickly as possible.

q. a. You are entitled to object to us processing your personal data.

You are entitled to object to us processing your personal data. You can use the contact information at the top of this agreement to send us your objection. If your objection is justified, we will ensure we cease to process your personal data.

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